



# Bonner County

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## Board of Commissioners

Glen Bailey

Daniel McDonald

Jeff Connolly

### MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

October 24, 2017 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, First Floor Conference Room, Sandpoint, ID

On Tuesday, October 24, 2017 the Bonner County Commissioners met for their regularly scheduled meeting with all three Commissioners present. Chairman Bailey called the meeting to order at 9:00 a.m. The Invocation was presented by John Pomeroy of the Sandpoint Church of God and the Pledge of Allegiance followed.

#### ADOPT ORDER OF THE AGENDA

Commissioner McDonald made a motion to add the following: Prosecutor's Item #1 – Discussion/Decision Regarding Budget Adjustment; **Resolution, \$30,000**. Commissioner Connolly seconded the motion. All in favor. The motion passed.

Commissioner McDonald moved to adopt the order of the agenda as amended. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**PUBLIC COMMENT** – None

#### CONSENT AGENDA

- 1) Bonner County Commissioners' Minutes for October 17, 2017
- 2) Expenditures over \$5,000: GIS & Solid Waste
- 3) Liquor Licenses: Boondox Bar & Grill, Westmond, ID; Pucci's Pub, Sandpoint, ID; Second Ave. Pizza, Sandpoint, ID; The Country Snack Shack, Priest River, ID; Fall's Inn, Priest River, ID; The Beardmore Bistro, Priest River, ID; Winter Ridge Natural Foods, Sandpoint, ID
- 4) Grant Award Amendment: Emergency Management – 2015 Lakeview Reeder – Grant #15HFR1, Increased from \$80,000 to \$80,600
- 5) Planning – Final Plats: Simeral Tracts, File #MLD1918-17 & Sunset Acres, #MLD1919-17

Commissioner Connolly moved to approve the consent agenda as presented. Commissioner McDonald seconded the motion. There was a brief discussion amongst the audience and the Board regarding the Consent Agenda. All in favor. The motion passed.

#### SHERIFF'S OFFICE – Daryl Wheeler

- 1) Recognition of BCSO Dispatcher Steven Kingery  
Sheriff Daryl Wheeler gave a brief explanation of the critical incident and state and local awards.

#### CLERK – Michael Rosedale

- 1) Discussion/Decision Regarding FY17 Demands in Batch #27 \$44,680.11 & the FY18 Claims in Batch #2 \$1,473,214.32 & Demands Batch #2 \$40,979.16; totaling \$1,558,873.59

Claims Batch #2	
General Fund	\$ 283,889.87
Road & Bridge	\$ 77,478.08

Airport	\$	8,754.10
Elections	\$	668.97
Drug Court	\$	22.24
District Court	\$	57,117.90
911 Fund	\$	305,619.91
Court Interlock Devices	\$	135.00
Indigent and Charity	\$	444.72
Junior College Tuition	\$	95,316.00
Solid Waste	\$	342,711.62
Tort	\$	2,942.41
Weeds	\$	592.01
Parks and Recreation	\$	175.66
Justice Fund	\$	95,260.20
Snow Groomers	\$	60.00
Waterways	\$	1,910.95
Grants	\$	198,663.69
Drainage District	\$	1,201.00
Auditor's Trust	\$	249.99
Total	\$	1,473,214.32

Claims Batch #2		
Demands	\$	40,979.16

Claims Batch #27		
Demands	\$	44,680.11

Commissioner McDonald made a motion to approve payment of the FY17 Demands \$44,680.11 in Batch #27 & the FY18 Claims in Batch #2 \$1,473,214.32 & Demands Batch #2 \$40,979.16 totaling \$1,558,873.59. Commissioner Connolly seconded the motion. All in favor. The motion passed.

2) Discussion/Decision Regarding FY17 Demands Batch #27 \$14,024.09 & FY18 EMS Claims Batch #2 \$84,146.24 and Demands \$5,084.20 in Batch #2; totaling \$103,254.53

EMS Claims Batch #27		
Demands	\$	14,024.09

EMS Claims Batch #2		
Ambulance District	\$	84,146.24

EMS Claims Batch #2		
Demands	\$	5,084.20

Commissioner Connolly made a motion to approve payment of FY17 Demands Batch #27 \$14,024.09 & FY18 EMS Claims Batch #2 \$84,146.24 and Demands \$5,084.20 in Batch #2 totaling \$103,254.53. Commissioner McDonald seconded the motion. All in favor. The motion passed.

#### **EMERGENCY MANAGEMENT – Bob Howard**

- 1) Discussion/Decision Regarding a Memorandum of Understanding between Bonner County and Schweitzer Mountain Resort

Commissioner McDonald made a motion to approve and sign the MOU between Bonner County and Schweitzer Mountain Resort for transportation services during an emergency. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### **GIS – Roxanne Smestad**

- 1) Discussion/Decision Regarding Approval of Canon Contract; \$65.97/Monthly

Commissioner Connolly made a motion to approve the Canon Contract for \$65.97 per month, for 60 months. Commissioner McDonald seconded the motion. All in favor. The motion passed.

#### **EMS – Bob Bussey**

- 1) Discussion/Decision Regarding Unanticipated Revenue Budget Adjustment; \$20,000, **Resolution**  
Commissioner McDonald made a motion to approve Resolution No. 17- 97 authorizing the adjustment of the Bonner County EMS budget to reflect the receipt of unanticipated grant funds in the amount of \$20,000.00 received from the Idaho EMS grant for the purchase of a Stryker power load system. This would increase FY2018 budget, line item 99918-9420 Capitol Equipment from \$0.00 to \$20,000.00. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Discussion/Decision Regarding Surplus of a Bonner County EMS Vehicle; **Resolution**  
Commissioner Connolly made a motion to approve Resolution 17-98 declaring the listed vehicle as surplus to be sold at a county auction at a later date. Commissioner McDonald seconded the motion. All in favor. The motion passed.

- 3) Discussion/Decision Regarding Transfer of Property from EMS to Emergency Management; **Resolution**

Commissioner McDonald made a motion to approve Resolution 17-99 to transfer the items in the attached list to Bonner County Emergency Management from Bonner County EMS. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### **HUMAN RESOURCES – Cindy Binkerd**

- 1) Discussion/Decision Regarding Policy Addition to the Personnel Policy Manual

Commissioner Connolly made a motion to approve the addition to the existing Employee Conduct Policy, 400, the proposed language, Section 400.4, Prohibition on Extra-Meeting Discussion (EMDs). Commissioner McDonald seconded the motion. All in favor. The motion passed.

#### **PROSECUTOR – Louis Marshall**

- 1) Discussion/Decision Regarding Budget Adjustment; **Resolution, \$30,000**

Commissioner made a motion to approve Resolution 17-100 authorizing the Clerk to open the General Fund Budget Miscellaneous Expenses Budget and decrease line item 00118 - 7860 miscellaneous expense by \$30,000.00 from \$772,864.00 to \$742,864.00 and open the Justice Fund Civil Litigation Budget and increase line item 03471-7180 Professional Services Litigation, by \$30,000.00 from \$2,033,000.00 to \$2,063,000.00

At 10:04 a.m. Chairman Bailey recessed the meeting.

At 10:15 a.m. Chairman Bailey reconvened the meeting.

**EXECUTIVE SESSION – HUMAN RESOURCES & TECHNOLOGY**

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd & Bonnie Glazier  
Discussion/Decision Regarding Personnel/Job Description Update

At 10:15 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Cindy Binkerd and Bonnie Glazier Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye, Commissioner Connolly – Aye. All in favor. The motion passed.

Reconvened at 10:26 a.m.

The Job Description was not ready for discussion/decision, this item will be reviewed at a later date.

- 2) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with HR Director Cindy Binkerd  
Discussion/Decision Regarding Personnel, Assignment of Interim Parks and Recreation Manager

At 10:26 a.m. Commissioner Connolly moved to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel with HR Director Commissioner McDonald seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye, Commissioner Connolly – Aye. All in favor. The motion passed.

Reconvened at 10:33 a.m.

Commissioner McDonald made a motion to appoint Jennifer Ralls as Interim Recreation Manager. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 3) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with HR Director Cindy Binkerd  
Discussion/Decision Regarding Personnel

At 10:33 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel with HR Director Cindy Binkerd. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye, Commissioner Connolly – Aye. All in favor. The motion passed.

Reconvened at 11:20 a.m.

Commissioner Connolly made a motion to appoint Steve Klatt to the Road & Bridge Director position. Commissioner McDonald stepped down from the Chair and seconded the motion.

- 4) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with HR Director Cindy Binkerd

At 10:33 a.m. Commissioner McDonald moved to enter into Executive Session under Idaho Code § 74-206 (1) (B) Personnel with HR Director Cindy Binkerd. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye, Commissioner Bailey – Aye, Commissioner Connolly – Aye. All in favor. The motion passed.

There being no further business to come before the meeting, at 11:20 a.m. Chairman Bailey adjourned the meeting.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of October 17, 2017 – October 24, 2017  
Copies of the complete meeting minutes are available upon request.

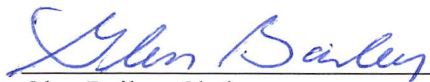
On Wednesday, October 18, 2017 Treasurer Cheryl Piehl met with the Board to discuss the following files: Approved: RP55N02W295700A

On Wednesday, October 18, 2017 Assistance Director Kevin Rothenberger met with the Board to discuss the following files: Denied: 2017-061, 2017-069

On Tuesday, October 17, 2017 an Executive Session was held pursuant to Idaho Code §74-204(2).

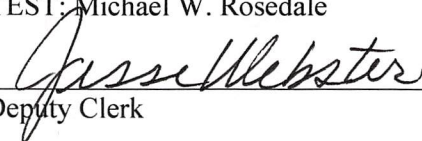
On Tuesday, October 17, 2017 a Solid Waste Workshop was held pursuant to Idaho Code §74-204(2).

On Thursday, October 19, 2017 A meeting with the Idaho Public Defense Commission was held pursuant to Idaho Code §74-204(2).

  
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Glen Bailey, Chairman

10/31/17  
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Date

ATTEST: Michael W. Rosedale

By   
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Deputy Clerk